



TOWN OF LAKE COWICHAN

Minutes of a Special meeting of Council
Held and transmitted electronically via temporary Council Chambers at the
Fire Hall, located at 3 North Shore Road, Lake Cowichan, BC
on Tuesday, May 10th, 2022.

PRESENT: Mayor Bob K. Day, Chair
Councillor Carolyne Austin
Councillor Tim McGonigle
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre
Ronnie Gill, Director of Finance

No. R.055/22
Agenda

1. CALL TO ORDER

Mayor Day called the meeting to order at 5:04 pm.

2. AGENDA

Moved: Councillor Austin
Seconded: Councillor Vomacka
that the agenda be approved as presented.

CARRIED.

3. ADOPTION OF MINUTES

4. BUSINESS ARISING AND UNFINISHED BUSINESS

5. DELEGATIONS AND REPRESENTATIONS

- (a) Cory Vanderhorst, MNP presented the audited financial statements for 2021. He reviewed the draft audited financial statements and the audit findings.

The Chair afforded an opportunity for Council members to ask Mr. Vanderhorst questions.

Councillor Sandhu requested clarification on the matter of restricted revenues.

6. CORRESPONDENCE

(a) **Action Items:**

Moved: Councillor McGonigle
Seconded: Councillor Sandhu
that Council for the Town of Lake Cowichan approve the submission of a regional application by the Municipality of North Cowichan for the UBCM Strengthening Communities' Fund 2022; and further

that the Town of Lake Cowichan approves the primary application to apply for, receive, and manage the grant funding on their behalf.

CARRIED.

(b) **Information or Consent Items**

7. REPORTS

(a) **Council and other Committee Reports**

(b) **Other Reports**

No. R.056/22
Regional Application -
UBCM Strengthening
Communities Fund
2022

(c) Staff Reports

No. R.057/22
Audited Financial
Statements - 2021

- (i)** Moved: Councillor Austin
Seconded: Councillor Vomacka
that Council accept the audited financial statements for 2021, as
presented.

CARRIED.

No. R.058/22
Appointments – Local
Government Elections
2022

- (ii)** Moved: Councillor Sandhu
Seconded: Councillor McGonigle
that Council appoint James van Hemert as the Chief Election Officer
and Rajinder (Ronnie) Gill as the Deputy Chief Election Officer for the
local government elections to be held in October 2022.

CARRIED.

8. BYLAWS

No. R.059/22
Financial Plan
Bylaw No. 1073-2022

- (a)** Moved: Councillor Sandhu
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan Official Financial Plan Bylaw No.
1073-2022" be reconsidered and adopted.

CARRIED.

No. R.060/22
2022 Annual Rates
Bylaw No. 1074-2022

- (b)** Moved: Councillor McGonigle
Seconded: Councillor Austin
that the "Town of Lake Cowichan 2022 Annual Rates Bylaw No. 1074-
2022" be reconsidered and adopted.

CARRIED.

No. R.061/22
Building Regulations
Bylaw No. 1075-2022

- (c)** Moved: Councillor Sandhu
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan Building Regulations Bylaw No.
1075-2022" be read a third time.

CARRIED.

9. NEW BUSINESS

- (a)** The Union of BC Municipalities (UBCM) conference is scheduled for
September 12th to 16th, 2022 in Whistler, BC.

The Chief Administrative Officer advised that the hotel has been
booked and registration will be opened on July 4th, 2022.

No. R.062/22
Leave of Absence

- (b)** Moved: Councillor McGonigle
Seconded: Councillor Austin
that a leave of absence for Mayor Bob K. Day from the Regular
meeting of Council on May 24th, 2022 be approved.

CARRIED.

10. MAYOR'S REPORT

11. NOTICES OF MOTION

12. QUESTION PERIOD

13. IN CAMERA

14. ADJOURNMENT

No. R.063/22
Adjournment

- Moved: Councillor Sandhu
Seconded: Councillor McGonigle
that the meeting be adjourned. (5:34 pm).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2022.

Mayor